

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
**Bilaspur, Himachal Pradesh**

No. AIIMS-BLS/Stores/(G)/2022/NIQ/06

Dated: 04-04-2022

Notice for inviting Quotation for **Supply of Consumables & other laboratory materials for Department of Microbiology.**

QUOTATION NOTICE

Sealed quotations are invited from intending registered stockists/distributors/ manufacturers having GST No. and relevant documents for the supply of consumables and other laboratory materials as per the specifications detailed below (**Annexure 1**). Sealed quotations in a single envelope duly super subscribed at the top of the envelope as **“Quotation No. AIIMS/BLS/Stores/(G)/2022/NIQ/06 - Quotation for Supply of Consumables & other laboratory materials for Department of Microbiology; Due date of opening \_\_\_\_\_”** containing both the “Technical Bid” and “Price Bid” (in two separate envelopes) may be submitted so as to reach on or before 12-04-2022 up to 11:00 A.M in Stores Section, First Floor, AYUSH Block, AIIMS Bilaspur, Kothipura, Bilaspur, Himachal Pradesh PIN-174001. Late bids will not be considered. The bids shall be opened in the presence of duly constituted purchase committee and bidders who may wish to be present on the same day at 11:30 A.M.

For the purpose of technical evaluation, the bidder is required to submit the following documents. In case the technical committee rejects a sample (if asked for) or the bid is “Not-Qualified” on technical grounds, the financial bid in respect of that item will not be considered.

The **Technical Bid** must contain the following documents:

1. Profile-Name & Full Address of the firm & year of establishment.
2. In case bidder is participating as stockiest/ distributor, the authorization certificate from the manufacturer of the items on their letterhead. (**Annexure 2**)
3. Copy of permanent GST registration certificate.
4. Copies of supply orders secured during 2021-22 for similar products.
5. Previous two Income Tax Returns of the bidding entity.
6. Self-declaration that the firm is not debarred by MoHFW or Department of Commerce.
7. Full description, make and quantity of the items must be mentioned in the quotation.
8. Samples, if required.

**Financial Bid:** The firms are requested to cite/mention the MRP of all items. The bids quoting prices above the MRP will be rejected. The rates and total cost must be quoted in both words and figures (over writing not allowed). Selection will be made purely on the basis of lowest price quoted by technically qualified firms. Validity of the quotation should be for a minimum period of 90 days.

**Financial Bid Submission format** for items with quantity required is as under:

S. No.	Item Detail	Qty req.	Make	Unit	HSN code	Maximum Retail Price	Unit Price offered	GST @	Unit price with tax	Total Amount



Other terms and conditions will be as follows:

1. Supply will be F.O.R. at AIIMS Bilaspur, Himachal Pradesh.
2. Supply will have to be arranged within 10 days from the issue of supply order. Delayed supplies beyond 10 days from the date of Supply Order will be subject to LD @ 0.5% per week or part thereof, on the contract price subject to maximum of 10% of contract price beyond which the Supply Order will be liable to be cancelled.
3. Supply must conform to samples wherever asked for.
4. The Institute reserves the right to reject the goods if the same are not found in accordance with the specifications approved/ asked for. In case there is a short/ defective supply the firm will be informed and the defective material will be lifted from the concerned department/ Store by the supplier at their own cost within two weeks' period. The Institute will not bear any expenses on this account.
5. Samples (if required) will be preserved till final settlement.
6. Part supply will not be accepted.
7. Supply, installation and commissioning will be done by firm (if applicable).
8. Billing will be in the name of **Executive Director, AIIMS-Bilaspur**. Payment will be made after the item has been received, inspected and accepted.
9. Venue for sample verification (if asked for) and quotation opening shall be **Conference Hall of AYUSH Block of AIIMS-Bilaspur, Himachal Pradesh**.
10. In case manufacturers participate, dealers will not be allowed or will be disqualified.
11. For any queries please contact **Dr. Mohammad Kausar, S.S.O.; 01978-292575**; Email: [stores.aiimsbilaspur@gmail.com](mailto:stores.aiimsbilaspur@gmail.com).

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Faculty In charge  
Procurement & Stores  
AIIMS-Bilaspur H.P.



### Annexure 1

List of items with description is as follows:

No.	Item	Specifications	No. of Units required
1.	Ready-to-use Gram stain kit	1 kit containing 125 ml each of crystal violet, Gram's iodine, acetone and safranin, or similar	16
2.	Paraffin oil light	500 ml approx.	2
3.	Sterile saline 0.9%	50x10 ml pack, or similar	2
4.	Hydrogen peroxide 30% 100 ml	100 ml approx.	1
5.	Spirit (methanol LR for synthesis)	1 lit bottle, or similar	10
6.	Chocolate agar plates readymade	20 plates/pack, or similar	1
7.	Nutrient agar	500 g approx.	1
8.	MacConkey agar	500 g approx.	1
9.	Sheep Blood Agar Plate	20 plates/pack, or similar	1
10.	CLED media	500 g approx.	1
11.	Oxidase disc	50 discs/vial, or similar	1
12.	Laboratory Glass slides	75x25x1.4 mm, fine polished edge, 10x50 pack, or similar	5
13.	Laboratory Cover slips	22x22x0.13-0.16mm, 10x100, or similar	1
14.	Test tubes with rim	Borosilicate Glass, 15x100mm, 100/pack, or similar	1
15.	Petri plates	Sterile, 90x14 mm, Triple Vent, 250 individually packed, disposable, polystyrene, or similar	2
16.	Tissue paper rolls	Lint-free tissue paper roll, one per pack, plain, 50x2 m, or similar	20
17.	Cigarette lighter		10
18.	Cotton roll absorbent	500 g approx.	3
19.	Glass marking pencil	White, or similar	20
20.	Plasticine	12/pack, or similar	2
21.	pH Indicator paper	Wide range pH 2.0 -10.5, 10 books, or similar	1
22.	Measuring cylinder	500 ml, Class B, Polypropylene plastic, graduated, 6/pack, or similar	2
23.	Measuring cylinder	100 ml, Class B, Polypropylene plastic, graduated, 6/pack, or similar	2
24.	Conical flask	250 ml, Borosilicate glass, low expansion, or similar	5
25.	Conical flask	500 ml, Borosilicate glass, low expansion, or similar	5
26.	Glass beaker	250 ml, Borosilicate glass, low expansion, 10/pack, or similar	5
27.	Glass beaker	500 ml, Borosilicate glass, low expansion, 6/pack, or similar	5
28.	Test tube racks	Aluminium rack, 24 wells, or similar	10



No.	Item	Specifications	No. of Units required
29.	Dispensing bottles	12/pack, dropping bottle, 60 ml, plastic, nozzle, or similar	1
30.	Slide tray	Stainless steel tray / PVC tray, holds 30 slides/wet mounts flat, or similar	10
31.	Wash bottle	500 ml, plastic, 10/pack, or similar	10
32.	Spirit lamps	63x63 mm (HxD), 125 ml, stainless steel with cap, or similar	15
33.	Plastic Discard jars 2L	2 L, plastic, or similar	5
34.	Plastic Discard jars 5L	5 L, plastic, or similar	5
35.	Bacteriological metal loops with handle	1x8 pack, fixed nichrome loop, embedded in stainless steel rod with heat resistant handle, calibrated to 0.01 ml, 4-5 mm diameter, or similar	4
36.	Straight wire (Nichrome)	5x5 pack, nichrome straight wire for stab inoculation, or similar	1
37.	Assorted Nichrome Loops, changeable	5x10 pack, each packet contains 3 pieces of each Nichrome loop i.e. straight and double wound wire, or similar	1
38.	Stainless steel forceps, blunt	Stainless steel, blunt tip, size 6", pack of 2, or similar	15



ANNEXURE 2

MANUFACTURER/PRODUCER AUTHORISATION FORM

(Clause 2 of the N.I.Q.)

To

The Executive Director,  
All India Institute of Medical Sciences  
Kothipura, Bilaspur,  
Himachal Pradesh

Dear Sir,

N.I.Q. No. \_\_\_\_\_ NIQ Name \_\_\_\_\_.

We, \_\_\_\_\_, who are established and reputable manufacturers/producers of \_\_\_\_\_, having production facility at \_\_\_\_\_ and \_\_\_\_\_, hereby authorise Messrs. \_\_\_\_\_ [name and address of agents] to bid, negotiate and conclude the contract with you against N.I.Q. No. \_\_\_\_\_ for the above goods manufactured by us.

We shall remain responsible for the N.I.Q. / Agreement negotiated by the said M/s \_\_\_\_\_, jointly and severally.

No company or firm or individual other than Messrs. \_\_\_\_\_ are authorised to bid, negotiate and conclude the contract in regard to this business against this specific N.I.Q.

We hereby extend our full guarantee and warranty as per the conditions of N.I.Q./technical specifications for the goods offered for supply against this N.I.Q. by the above firm.

Yours faithfully,

[name]  
for and on behalf of Messrs. \_\_\_\_\_  
[name of manufacturers].