

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Bilaspur, Himachal Pradesh

No. AIIMS-BLS/(G)/2022/NIQ/04

Dated: 17-03-2022

NOTICE INVITING QUOTATIONS
for
Medical Books for Central Library at AIIMS, Bilaspur

Sealed quotations are invited from experienced intending registered stockists/ distributors/ publishers having GST registration and relevant documents for Supply of **Medical Books for Central Library, AIIMS Bilaspur** as detailed in **Annexure-1**. Sealed quotations in a single envelope duly super-subscribed on the top of the envelope as **"NIQ No: AIIMS-BLS/(G)/2022/NIQ/04; Quotation for supply of Medical Books for Central Library, AIIMS, Bilaspur; Due date of opening 28.03.2022"** containing both the "Technical Bid" and "Price Bid" (in two separate envelopes) which may be submitted so as to reach on or before **27-03-2022 up to 11:00 A.M** in the Procurement & Stores Section, First Floor, AYUSH Block, AIIMS Bilaspur, Himachal Pradesh PIN-174001. Late bids will not be considered. The bids shall be opened in the presence of duly constituted purchase committee and bidders who may wish to be present on the same day at 11:30 A.M.

INSTRUCTION TO BIDDERS

Technical Bid:

The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:

1. Profile: Name and full address of the firm, and year of establishment
2. Supplier should be registered/authorized stockist, distributor or publisher. Authorisation certificate from publisher in case of distributor or self declaration of being the publisher to this effect shall be submitted. **(Annexure-2)**
3. Copy of constitution or legal status of the bidder as sole proprietorship/partnership/incorporation as firm, etc.
4. Copy of permanent GST registration certificate
5. Copies of supply orders secured during 2021-22 for similar items.
6. Previous two Income Tax Returns of the bidding entity
7. Self-declaration that the firm is not debarred by MoHFW or Department of Commerce.
8. Price list of the items from the Principal.
9. The firm should not be blacklisted by any Govt. Agency/Department
10. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.

Financial Bid: The rates and total cost must be quoted in both words and figures. Selection will be made purely on the basis of lowest price quoted by technically qualified firms. Validity of the quotation should be for a minimum period of 90 days. In case of any discrepancy between the unit price and total price, the unit price shall prevail. Rates must be quoted as per the format specified. Taxes extra, if any, must be mentioned in the price bid. No overwriting or cutting is permitted, if found, the quotation will be summarily rejected. Bidder is required to

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quote rate of 100% items. The quoted prices should include any handling/ postage / other charges.

Financial Bid submission format for items with quantity required is as given in **Annexure 3**.

Evaluation of the quotations

In case the Technical Committee rejects a sample (if asked for) or the bid is "Not Qualified" on technical grounds, the financial bid in respect of that item will not be considered. For financial evaluation, unit price per book inclusive of all taxes shall be considered for determining L1 firm.

TERMS AND CONDITIONS

1. Quotations received after the above mentioned deadline and/or unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.
2. Quotations must be in the enclosed prescribed proforma on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative. In case the quotation is signed by an authorized representative, a letter of authorization must be attached with the quotation.
3. Delivery of goods will be undertaken at the risk and cost of supplier and on an F.O.R. basis to AIIMS, Bilaspur.
4. Freight and insurance charges, if any, will be borne by the supplier. Similarly, shortage and/or pilferage during transit will be the sole responsibility of the supplier, and the same will be intimated to the supplier on receipt of the books by the buyer for resupply. The defective supply will have to be replaced by the supplier within 10 days without any additional freight/ transport charges.
5. The rates quoted must be valid for a minimum of 90 days from the date of opening of the quotation. Silence of any bidder on this issue shall be treated as agreement with this condition.
6. Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable and justified.
7. It is mandatory to produce price proof documents (Publisher's /Importer's /Distributor's invoice and publisher's catalogue), along with bills for foreign titles. Price proof is also required for Indian editions of foreign titles and Indian publications where price is not available in printed form. Price proof should contain the signature and seal of the supplier.
8. Authorized certificate in respect to foreign firms duly self-attested and showing validity period may be submitted.
9. Only the latest/ revised editions shall be supplied. Certificate stating that the latest editions of the books (both Indian and foreign) are quoted, must be submitted by the bidder. If any book is due for re-edition, it should be mentioned in the quotation.
10. The suppliers shall replace free of charge any defective book supplied by them due to faulty printing or pagination, soiled copy or any other reason.
11. Quotations qualified by vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
12. **Delivery period and liquidated damage:** Supply will have to be arranged within 07 days from the issue of supply order. Delayed supplies beyond 15 days from the date of

Supply Order will be subject to LD @0.5% per week or part thereof, on the contract price subject to maximum of 10% of contract price beyond which the supply order will be liable to be cancelled.

13. The supplier shall append a declaration on the bill that only the latest editions of the books have been supplied.
14. The Institute reserves the right to reject the goods if the same are not found in accordance with the specifications approved/asked for. In case there is a short/defective supply, the firm will be informed and the defective material will be lifted from the concerned department/Store by the supplier at their own cost within two weeks period. The Institute will not bear any expenses on this account.
15. Part supply will not be accepted.
16. The books should be in good condition and should be original copies (not pirated copies) of latest editions published by the respective publishers. Books should not be damaged or have missing pages.
17. The books should be securely packed to avoid damages etc. in transit.
18. No revision in rate (on higher side) will be accepted at any stage.
19. The firm shall not assign or sublet the work/job or any part of it to any other firm.
20. Billing will be in the name of **Executive Director, AIIMS Bilaspur**. Payment will be made after the items have been received, inspected and accepted. No advance payment will be made at any stage.
21. Taxes and other government levies will be paid extra as applicable by the supplier and mentioned in the quotation.
22. Venue for sample verification (if asked for) and quotation opening shall be in conference hall of AYUSH Block of AIIMS Bilaspur.
23. In case manufacturer participates, dealers will not be allowed or disqualified.
24. Disputes: In the event of any dispute or disagreement arising between the contractors and any department of AIIMS Bilaspur, with regards to the interpretation of "Terms and conditions" of this NIQ, the same shall be referred to the Executive Director, AIIMS Bilaspur, whose decision will be final and binding on the contractor. Any disputes are subject to exclusive jurisdiction of Bilaspur, Himachal Pradesh, India only.
25. AIIMS Bilaspur reserves the right to increase or decrease the quantity and/or amount of work, and also to place order of supply of items beyond office hours/holidays/place of supply for which no additional payment shall be made. The decision of AIIMS Bilaspur will be final with respect to the quantity of material.
26. AIIMS Bilaspur reserves the right to reject any quotation or part of the whole of inviting quotation process without assigning any reason. The decision of AIIMS Bilaspur will be final in this regard.
27. In case of cheating by charging more than actual publisher's price, the supplier can be punished by blacklisting/ forfeiting the Performance Security deposit, or both.
28. For any query please contact Dr. Mohammad Kausar, S.S.O. 01978-292575, E-mail stores.aiimsbilaspur@gmail.com

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Procurement & Store Officer,
AIIMS Bilaspur, H.P.

Annexure- 1

List of Items with Description is as follow:

No.	Title	Author	Publisher	Edition	Qty	Department
1.	Gray's Anatomy: The Anatomical Basis of Clinical Practice	Susan Standring	Elsevier	42nd	1	Anatomy
2.	Langman's Medical Embryology	T W Sadler	Wolters Kluwer	14th	1	Anatomy
3.	Atlas of Human Anatomy	Abraham and McMinn	Elsevier	8th	1	Anatomy
4.	Atlas of Histology with Functional Correlations	Victor P Eroschenko	Wolters Kluwer	13th	1	Anatomy
5.	Ganong's Review of Medical Physiology (International Edition)	Kim E.Barrett, Susn M. Barman et al	Lange	26th (2019)	1	Physiology
6.	Berne & Levy Physiology (International Edition)	Bruce M. Koeppen, Bruce A. Stanton	Elsevier	7th (2017)	1	Physiology
7.	Problem-Based Physiology	Robert G. Carroll	Saunders	1st (2009)	1	Physiology
8.	Harper's Illustrated Biochemistry	Victor W. Rodwell, David A. Bender et al	McGraw-Hill	31st (2018)	1	Biochemistry
9.	Textbook of Biochemistry for Medical students	DM Vasudevan	Jaypee	9th	1	Biochemistry
10.	Textbook of Community Medicine	AP Kulkarni, JP Baride	Vora Medical Publications	5th	1	Community Medicine
11.	Textbook of Community Medicine	Rajvir Bhalwar	Wolters Kluwer	4th	1	Community Medicine
12.	Epidemiology and Management for Health	Sathe PV, Sathe AK	Vora Medical Publications	5th	1	Community Medicine
13.	IAPSM Textbook of Community Medicine	Kadri AM	Jaypee	2nd	1	Community Medicine
14.	Robbins and Cotran Pathologic Basis of Disease	Kumar V, Abbar AK, Aster JC	Elsevier	10th (2020)	1	Pathology
15.	Textbook of Pathology	Harsh Mohan	Jaypee	8th (2018)	1	Pathology
16.	Williams Hematology	K Kaushansky, JT Prchal, LJ Burns, MA Lichtman, M Levi, DC Linch	McGraw-Hill	10th (2021)	1	Pathology
17.	Medical Microbiology	Jawetz M,	Lange	28th	1	Microbiology

No.	Title	Author	Publisher	Edition	Qty	Department
		Adelberg		(2019)		
18.	Practical Microbiology for MBBS	CP Baveja	APC	5th (2021)	1	Microbiology
19.	Medical Microbiology	Barer M R	Elsevier	19th (2019)	1	Microbiology
20.	Essentials of Microbiology	VS Randhawa	Valinderjeet	1st (2021)	1	Microbiology
21.	Principles of Pharmacology	Sharma HL	Paras Medical Publisher	3rd (2017)	1	Pharmacology
22.	Goodman and Gilman: The Pharmacological Basis of Therapeutics	Brunton , Laurence L.	McGraw-Hill	13th (2018)	1	Pharmacology
23.	Basic and Clinical Pharmacology	Lange Katzung	McGraw-Hill	15th (2021)	1	Pharmacology
24.	Indian Pharmacopoeia (all volumes)	MoHFW	Indian Pharmacopoeia Commission	2018	1	Pharmacology
25.	Rapid Review of Toxicology	Tanuj Kanchan	Jaypee	1st (2018)	1	Forensic Medicine
26.	Forensic Medicine and Toxicology Practical Manual	Bakkannavar S	Elsevier	1st (2018)	1	Forensic Medicine
27.	DiMaio's Forensic Pathology	DiMaio	CRC Press	3rd (2021)	1	Forensic Medicine
28.	Textbook of Forensic Medicine & Toxicology	Aggrawal Anil	Avichal Publishing	2nd (2021)	1	Forensic Medicine
29.	Scott Browns Otorhinolaryngology Head and Neck Surgery (Volume 1,2 &3)	John C Watkinson	CRC Press	8th (2019)	1	ENT
30.	Glasscock-Shambaugh Surgery of the Ear	A. Julianna Gulya, Lloyd B. Minor, Dennis S. Poe	McGraw-Hill	6th (2010)	1	ENT
31.	Harrison's Principles of Internal Medicine (Vol. 1 & Vol. 2)	J Larry Jameson, Fauci, Kasper et al	McGraw-Hill	20th (2018)	1	General Medicine
32.	Hutchison's Clinical Methods (International edition)	Michael Glynn, William M Drake	Elsevier	24th (2017)	1	General Medicine
33.	Macleod's Clinical Examination	J Alastair Innes, Anna R Dover, Karen F	Elsevier	14th (2018)	1	General Medicine
34.	The Washington Manual of Medical Therapeutics (South Asian Edition)	Zachary Crees, Cassandra Fritz et al	Wolters Kluwer	36th (2019)	1	General Medicine

No.	Title	Author	Publisher	Edition	Qty	Department
35.	Davidson's Principles and Practice of Medicine	Staurt H. Ralson et al	Elsevier	23rd (2020)	1	General Medicine
36.	Golwalla's Medicine for students	Aspi F Golwalla, Sharukh A Glwalla	Jaypee	25th (2017)	1	General Medicine
37.	Bailey & Love Short Practice of Surgery	Norman S Williams, P Ronan et al	CRC Press	27th (2018)	1	General Surgery
38.	Concise Textbook of Surgery	S. Das	Dr. Somen Das Publications	11th (2021)	1	General Surgery
39.	A Manual on Clinical Surgery	S. Das	Dr. Somen Das Publications	15th (2021)	1	General Surgery
40.	DC Dutta's Textbook of Obstertrics	DC Dutta	Jaypee	9th (2017)	1	Obstetrics & Gynaecology
41.	Shaw's Textbook of Gynaecology	Sunesh Kumar	Elsevier	17th (2018)	1	Obstetrics & Gynaecology
42.	Clinical Methods in Obstetrics & Gynaecology	Manju Puri	Jaypee	2nd (2021)	1	Obstetrics & Gynaecology
43.	Williams Textbook of Obstetrics	CunninGham et al	McGraw-Hill	25th (2019)	1	Obstetrics & Gynaecology
44.	Williams Textbook of Gynaecology	Hoffman et al	McGraw-Hill	4th (2020)	1	Obstetrics & Gynaecology
45.	Text book of Obstetrics for Undergraduates	B.L. Bhargava	Atithi Books	2nd Edition	1	Obstetrics & Gynaecology
46.	Ghai Essential Pediatrics	Vinod K Paul, Arvind Bagga	CBS Publishers	9th (2019)	1	Paediatrics
47.	Nelson Textbook of Pediatrics (International edition)	Robert M Kliegman, Joseph S Geme et al	Elsevier	21st (2019)	1	Paediatrics
48.	Pediatric Clinical Methods	Meharban Singh	CBS Publishers	6th (2020)	1	Paediatrics
49.	Essential Orthopaedics	Maheshwari & Mhaskar	Jaypee	6th (2019)	1	Orthopaedics
50.	Apley & Solomon's System of Orthopaedics and Trauma	A Blom, D Warwick, M Whitehouse	CRC Press	10th (2017)	1	Orthopaedics
51.	Clinical Orthopaedics Examination	McRae	Churchill Livingstone	6th (2010)	1	Orthopaedics
52.	Illustrated Synopsiss of Dermatology and Sexually Transmitted Diseases	Neena Khanna	Elsevier	6th	1	Dermatology
53.	IAL Textbook of Leprosy	Bhushan Kumar	Jaypee	2nd	1	Dermatology
54.	IADV'L's Concise Textbook of	Lalit kumar Gupta	Jaypee	2nd	1	Dermatology

No.	Title	Author	Publisher	Edition	Qty	Department
	Dermatology					
55.	A Short Textbook of Psychiatry	Neeraj Ahuja	Jaypee	7th	1	Psychiatry
56.	Diagnostic and Statistical Manual of Psychiatry	American Psychiatric association	American Psychiatric Association	5th	1	Psychiatry
57.	The ICD 10 Classification of mental and Behavioural disorder	WHO	AITBS Publishers India	Indian edition 2007	1	Psychiatry
58.	Oxford Handbook of Anaesthesia	Keith G. Allman, Iain H. Wilson	Oxford University Press	4th (2016)	1	Anaesthesiology
59.	The ICU Book	Paul L. Marino	Wolters Kluwer	4th (2013)	1	Anaesthesiology
60.	Smith and Aitkenheads Textbook of Anaesthesia	Jonathan Thompson, Iain Moppett, Matthew Wiles	Elsevier	7th (2020)	1	Anaesthesiology

Annexure 2

PUBLISHER AUTHORISATION FORM

(Clause 2 of the N.I.Q.)

To

The Executive Director,
All India Institute of Medical Sciences
Kothipura, Bilaspur,
Himachal Pradesh

Dear Sir,

N.I.Q. No. _____ NIQ Name _____.

We, _____, who are established and reputable publisher of _____, having production facility at _____ and _____, hereby authorise Messrs. _____ [name and address of agents] to bid, negotiate and conclude the contract with you against N.I.Q No. _____ for the above goods manufactured by us.

We shall remain responsible for the N.I.Q. / Agreement negotiated by the said M/s _____, jointly and severally.

No company or firm or individual other than Messrs. _____ are authorised to bid, negotiate and conclude the contract in regard to this business against this specific N.I.Q.

We hereby extend our full guarantee and warranty as per the conditions of N.I.Q./technical specifications for the goods offered for supply against this N.I.Q. by the above firm.

Yours faithfully,

[name]
for and on behalf of Messrs. _____
[name of manufacturers].

Pankant Sood

Annexure 3

PRICE BID

To,
The Executive Director,
All India Institute of Medical Sciences,
Bilaspur – 174001,
Himachal Pradesh

Dear Sir,

1. I/We submit the quotation for the NIQ - **Quotation for supply of Medical Books for Central Library, AIIMS, Bilaspur**, against NIQ No: AIIMS-BLS/(G)/2022/NIQ/04, due on 11:00 am for the supply of medical books to AIIMS, Bilaspur.
2. I/We have thoroughly examined, understood and accepted the terms and conditions given in the NIQ document, failing which my/our quotation will be rejected out rightly.
3. I/We hereby offer to the supply the books at following rates:

No.	Book title	Latest edition	Name of the authors	Publisher	Quantity	MRP (Catalogue price)	Discount on MRP* (%)	Taxes on discounted price (if any)**	Price per book (including discount & taxes)	Total price (incl. discount & taxes)

***While offering the discount, the firm should factor in all the expenses like transport or any other charge. The institute will not pay any additional charges**

****All taxes must be explicitly mentioned.**

(Signature of the bidder with seal)

Name:
Seal:
Address:
Phone no (O):
Email:

Place:

Date:

Prashant Sood